



Request For Funding From The Andersen Officers' Spouses' Club

Non-compliance of the following two requirements may result in a delay or denial of a request: 1.) Requests must be submitted on this form or in a professional written letter of request for consideration. 2.) Requests should be made a minimum of 30 days before funds are needed. Requests over \$500 needed for November, December, and January must be submitted no later than October.

Please complete information as thoroughly as possible. Incomplete requests will delay the approval process. The more information you provide, the better we will be able to evaluate your request, so please be explicit. Welfare funds are distributed to organizations based on their individual needs and the services that they provide to the community. If funds are disbursed, accountability of funds usage may be requested by the AOSC.

Organization or Group requesting funds: _____

Point(s) of Contact: _____

Email address: _____ **Phone:** _____

Mailing address: _____

What is the requesting organizations mission statement? _____

What is the amount of the request? \$ _____ **What is the projected date the funds will be needed?** _____

Please detail how the requested funds would be used: _____

Who would benefit and how? _____

What fundraising activities has your group accomplished? How much have you raised? _____

Have you requested or received funding for this project from any other source? Check One: Yes No

If yes, how much? \$ _____ **From whom did you make the request?** _____

Are you a non-profit organization? Check One: Yes No

Are you a community benefit organization (CBO)? Check One: Yes No

If your request is approved, to whom should the check be made payable? _____

Attach any additional information you feel would be helpful in the AOSC Welfare Committee's evaluation of your request.

Please send your Welfare Request to: Andersen Officers' Spouses' Club
Attn: Welfare Chair
P.O. Box 4466
Yigo, Guam 96929

Or, drop this application off at the AOSC Gift Shop cashier cage.

ver. 09/2007