



Request For Funding From The Andersen Officers' Spouses' Club

Non-compliance of the following two requirements may result in a delay or denial of a request: 1.) Requests must be submitted on this form or in a professional written letter of request for consideration. 2.) Requests should be made a minimum of 30 days before funds are needed and **must** be submitted by the 20th of each month for consideration the following month.

Please complete information as thoroughly as possible. Incomplete requests will delay the approval process. The more information you provide, the better we will be able to evaluate your request, so please be explicit. Welfare funds are distributed to organizations based on their needs and the services that they provide to the community. If funds are disbursed, accountability of funds usage may be requested by the AOSC.

Organization or Group requesting funds: _____

Point(s) of Contact: _____

Email address: _____ **Phone:** _____

Mailing address: _____

What is the requesting organizations mission statement?

Attach any additional information you feel would be helpful in the Welfare Committee's evaluation of your request.

What is the amount of the request? \$ _____ **What is the projected date the funds will be needed?** _____

Please detail how the requested funds would be used: Who would benefit and how? _____

What fundraising activities has your group accomplished? How much have you raised? _____

Have you requested or received funding for this project from any other source? Check One: Yes No
If yes, how much? \$ _____ From whom did you make the request? _____

Are you a non-profit organization? Check One: Yes No

If your request is approved, to whom should the check be made payable? _____

**Please send your Welfare Request to: Andersen Officers' Spouses' Club
Attn: Welfare Chair
P.O. Box 4466
Yigo, Guam 96929**

Or, drop this application off at the AOSC Gift Shop.

Please note: Any funding requests made after April will be held until September when the Welfare Committee reconvenes.